



*Our Mission:*  
*Repairing Homes. Revitalizing Communities. Rebuilding Lives.*

## **Rebuilding Together San Gabriel Valley Foothills Homeowner Wellness Policy Guidelines**

Rebuilding Together San Gabriel Valley Foothills (RTSGVF) prioritizes the health and safety of homeowners, contractors, volunteers, and staff. With the spread of the coronavirus or "COVID-19," we all must remain vigilant in mitigating the outbreak and protecting one another.

In order to be safe and maintain operations, we have developed the Wellness policies outlined below to be implemented throughout the organization and at all of our work sites. RTSGVF has also developed COVID-19 Exposure Prevention Policies for Contractors, which are available upon request. RTSGVF will seek to follow all applicable and relevant government recommendations and may update the above policies at any time.

I understand that I will need to sign and return a copy of this notice in order for RTSGVF to proceed with the home repair activities at my home. If I choose to delay work on my home, I understand that RTSGVF will try to keep me in its project pipeline, but cannot guarantee that it will be able to do so or that home repair services will be available at that time

- RTSGVF will suspend all home repair activities unless the homeowner has given express written consent for those activities to continue.
- Homeowners authorizing home repairs are releasing RTSGVF, its contractors, its directors, and officers from any liability or claims that may arise from exposure to pathogens due to home repair activities.
- Homeowners will notify RTSGVF immediately if they or any other resident has tested positive or has been in contact with someone that tested positive for COVID-19. Homeowners will also notify RTSGVF staff if any member of the household is experiencing one or more of the following symptoms: coughing, fever, shortness of breath, difficulty breathing, chills, body aches, sore throat, headache, diarrhea, nausea/vomiting, or runny nose.
- RTSGVF staff and contractors will try to avoid physical contact with homeowners to the maximum extent possible.
  - Conversations with homeowners will be limited to electronic or phone conversations to the extent possible.
  - Should in-person conversations be necessary, those conversations will take place at a minimum of six feet distance to the extent possible.
  - When homeowner signatures are required, RTSGVF will attempt to obtain electronic signatures. If that is not possible, RTSGVF will deliver documents to be signed via USPS. Homeowners will return signed documents in the stamped envelope provided.
  - When documents need to be collected from homeowners (such as copies of deeds, proof of income eligibility), those documents will be left at a mutually agreed upon location in the home for RTSGVF staff to take photos.

- Homeowners agree to stay six feet away from any RTSGVF representatives (volunteers, staff or contractors) performing repairs on the home, in a separate room from repairs being made when possible.
- If possible, homeowners agree to wear a face mask when RTSGVF representative are on site. If homeowner does not have one RTSGVF will provide.
- Homeowners understands that RTSGVF will provide a porta potty and hand sinks on volunteer rebuild days so they will not use the homeowner's facilities
- Homeowners understand that any RTSGVF contractors are not to use the homeowner's facilities.
- Homeowners are encouraged to wipe down any surfaces RTSGVF members may have touched with antibacterial cleaning products after repairs are completed.

\_\_\_\_\_ Homeowners authorize the following repairs at my home:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

(Additional Repairs Listed on Attached Sheet)

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_